

MOI (Methods of Instruction) and
BASIC (Basic Adult Staff Induction Course)
Cadet Course Joining Instructions

1. The Two courses are now run separately.
 - a. The Methods of Instruction will only be run on Saturday, for which students should state whether they will travel to arrive FRIDAY evening, or SATURDAY morning.
 - b. The BASIC element will only be delivered on SUNDAY, and students should declare whether they will travel with their squadron contingent on the FRIDAY, or be arriving SATURDAY night and require accommodation, or on the SUNDAY morning.
2. Students arriving Friday should register **no later than 20:00 hrs.** Students arriving at any other time should contact the Wing Training team (Cadetcourses@atcdevom.org.uk) to notify when they expect to arrive, so that suitable arrangements can be made for accommodation . Students should be in possession of a Consent & Certificate of Health Form (TG21 & TG23) along with the £5 course fee. The fee is payable irrespective of attendance.
3. The course timings will be as follows:

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| Friday: | 20:30 – 21:30 |
| Saturday: | 08:00 – 16:00 |
| Sunday: | 08:00 – 13:00 |
4. All students are to conform to the dress and discipline code. All uniform is to be clean, pressed with Shoes / boots clean and polished.
5. Part of the MOI course will include a 5-10 minute presentation on a topic of your choice. It is suggested that you give this some thought prior to the course and bring any subject matter with you which can be used as a visual aid. You may wish to bring a laptop for this purpose although not essential. Cadets will be stopped if their presentation exceeds 10 minutes.
6. In the event that you have any special learning requirements please advise your course leader on arrival. We will endeavour to support your training needs as much as possible.

Note: The presentations are displayed in **Arial, in BLUE on YELLOW background.** (Please advise the course leader in advance if you require this to be different).
7. Emergency Contact telephone number for the course are as follows:

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|------------------------|---------------|
| a. Course Duty Officer | 07899.550.874 |
| b. Guard Commander | 07464.669.501 |
8. Attendance on the BASIC course is compulsory for all cadets wishing to remain in the ATC beyond 18 years of age. This course should be attended as soon as possible after cadets reach the age of 17½. Or on completion of MASTER AIR CADET, whichever comes sooner.
9. Cadets attending the MOI course must bring with them their **Sqn Training Record Card** (Blue Cards) for recording of the course by the course leader.

Wing Commanding Officer
Wing President

Wing Commander John PARSONS RAFVR(T)
Air Chief Marshal Sir Peter Squire GCB, DFC, AFC, DL, DSc, FRAcS



Registered Charity No W185/96

Instructor Cadet Course Kit List

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| <p><u>UNIFORM</u></p> <p>Beret Jumper Wedgwood Shirts plus Tie Trousers/Skirt Socks/Tights Shoes/Boots Black (No Studs) Geltex Jkt (NOT GPJ)</p> | <p><u>CIVILIAN</u></p> <p>(Smart) Casual wear for off-duty periods.</p> |
| <p><u>PERSONAL</u></p> <p>Sleeping bag & pillow Toilet requisites/towels Cutlery, KFS & mug Spending Money 3822 (with photo) Boot/shoe cleaning kit Iron – If possible share Torch</p> | <p>Training Manuals / Materials (as Required)</p> <p>Note book and pen Laptop (if available) USB Data Stick (if available)</p> |

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INVESTOR IN PEOPLE



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